



SUBLETTE COUNTY CHILDCARE COALITION  
Application for Childcare Start-Up Monies  
Requirements & Guidelines

Funds will be granted to provide for start-up costs for a licensed childcare provider within the first 12 months of becoming licensed. The request can include those items necessary to become licensed as well as other items needed to improve the quality of the facility for children.

To be considered for funding, either pre- or post-activity, applications must be submitted to the board secretary by the 15<sup>th</sup> of the month.

A line item budget and description must be attached for any application to be considered

Funds will be granted monthly, depending on fund availability and the SCCC Board Meeting schedule.

Applications not funded due to lack of fund availability will have the ability to either withdraw or roll their application over to the next funding period.

Reimbursement will only occur after the activity has taken place, and will be based on receipts/invoices submitted to the SCCC Board or other acceptable rates (GSA per diem, etc.) approved by the SCCC Board of Directors. The applicant is financially responsible for all bills incurred by them.

The SCCC makes no guarantee of reimbursement by a specified date.

Applicant must become licensed in a reasonable amount of time after being funded, and provide verification (copy of childcare license or provisional license and copy of city business permit) and licensing information on the attached form.

Please Note:

- Applicant must be attending the board meeting to present a submitted application.
- All incomplete applications will be declined. It is the responsibility of the applicant to re-submit any applications that have been previously decline.



SUBLETTE COUNTY CHILDCARE COALITION  
Application for Childcare Start-Up Monies

Application Date:

Name of your business/program:

Contact Name and Address:

Contact Phone and e-mail Address:

Are you a licensed childcare provider? If not, would you use these funds to become a licensed childcare provider?

What is the goal of your business/program?

In what way is your business/program meeting the goals of the SCCC (please see attached SCCC fact sheet)?

How many children do you intend to provide childcare for?

Please attach a line item budget that specifies the total amount of funds requested as well as the total amount of funds to be paid out-of-pocket and a timeline for project completion.

Have you requested/received funding from any other entity for any line item on the attached line item budget?



Sublette County Childcare Coalition  
New Provider Contract

I \_\_\_\_\_ have accepted funds from the Sublette County Childcare Coalition (SCCC), in the amount of \$\_\_\_\_\_. I understand in accepting said funds I agree to become a licensed Childcare provider for a minimum of one year. In the event that I do not provide licensed childcare for the minimum one year period, I agree to refund the SCCC the funds received in portion or full, to be decided by the SCCC Board of Directors.

Two Year Period Start Date: \_\_\_\_\_  
End date: \_\_\_\_\_

License # \_\_\_\_\_

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Print name \_\_\_\_\_ Signature \_\_\_\_\_

# **Sublette County Childcare Coalition**

## *Mission Statement:*

***“To promote and support quality and affordable child care for all children in Sublette County.”***

### **Goals:**

1. Offer Sublette County families choices regarding quality childcare and alleviate childcare provider shortages in Sublette County.
  - a. Support an After-School program for all children in Pinedale and Big Piney/Marbleton, grades K-5, which provides a quality, enriching childcare experience and alleviates overcrowding at existing daycare facilities.
  - b. Provide technical and financial assistance to license new Infant/Toddler child care providers throughout Sublette County.
  - c. Assess and respond to the ongoing supply and demand for childcare providers for ages 2 and under, the need for “After-School”, “Before-School”, and “Summer School” programs for all children, grades K-12, and the need for additional support and infrastructure needs for pre-schools in Sublette County.
2. Provide information, education, and support to existing, licensed childcare providers to encourage a high quality and a sufficient quantity of childcare in Sublette County.
  - a. Provide technical and financial assistance to expand existing licensed daycares caring for infants and toddlers ages 2 and under.
  - b. Provide financial incentives, or “stipends”, for existing licensed childcare providers to care for infant/toddlers by providing grants offset the extra costs of caring for this age group and allow for higher quality care.
  - c. Provide opportunities for all childcare providers to receive training and “continuing education” to assure high quality childcare in Sublette County.
  - d. Provide the organizational structure and coordination needed for a countywide Substitute Childcare Provider List to assure continued staffing at existing licensed childcare facilities in Sublette County.
  - e. Provide the organizational structure and coordination needed for a countywide Childcare Provider Insurance Pool in order to provide needed incentives and benefits that attract quality and long-term employment in the childcare profession in Sublette County.
3. Provide a safe and happy environment for all children in Sublette County.
  - a. Provide financial support for enrichment programs to licensed childcare providers.
  - b. Provide financial support for safety programs (botanical disinfectants, fire safety, etc) to licensed childcare providers.
  - c. Provide financial support for nutritious snack programs to licensed childcare providers.
4. Communicate, collaborate, cooperate, and coordinate with interested governments and organizations as well as parents and the general public regarding childcare issues in Sublette County.
  - a. Develop partnerships with other organizations addressing similar childcare issues.
  - b. Provide timely information regarding childcare issues to all interested parties.