

SUBLETTE COUNTY CHILDCARE COALITION

Big Piney Library - Big Piney

March 30th 2010

Attendance: Erin Losik, Kathy Johnson, Meranda Paulson, Cassie Martin, Kelly Kerr

Not In Attendance: Elena Walton

Meeting Called to Order at 6:40pm

Guests: Cassie Martin was in attendance to update the board on her licensing status. She has previously been denied a child care license by the DFS and was permitted to only have 2 children in care at a time due to the size of her house. She now has access to a home next door to theirs and is planning to re-model it to meet state licensing codes. Cassie is currently in contact with the county licensor and Erin has offered to assist in any way during this process. The New Provider Program was discussed and Cassie is planning to apply for grant money in the future. Cassie also expressed her future interest in joining the SCCC board.

Minutes: The meeting minutes for the February meeting were reviewed by the board. Kathy moved to approve the February minutes, Meranda seconded. Passed.

Financials: Kathy was able to meet with Sno Ann prior to the meeting and was therefore able to present this month's treasurer's report to the board. The board discussed the current financial report, we need to start planning for our upcoming budget request, and will do so during the April board meeting. Erin will add this as an agenda item.

❖ New Applications:

- Infant/Toddler :
 - Kelly Kerr/Miss Kelly's In-Home Daycare is requesting two infant/toddler spots for FY09/10 in the amount of \$6,000.00. Kathy motioned to approve, Elena seconded. Passed.
- Education/Training:
 - Meranda Paulson/Wiggles & Giggles is requesting \$200.00 reimbursement for required continuing education in First Aid/CPR. The class was for her & 3 subs. Kathy motioned to approve, Erin Seconded. Passed. (Per the conflict of interest policy Meranda abstained from the vote.)
- Expansion:
 - Meranda Paulson/Wiggles & Giggles is requesting \$1,405.93 in yard and concrete work. Currently Meranda's yard is dirt and she has been working herself to prepare it for sod this summer. She is requesting concrete to give the kids an area for tricycles and bike riding. Kathy motioned to approve, Erin seconded. Passed (Per the conflict of interest policy Meranda abstained from the vote.)

- New Provider :
 - Kathy Johnson/Kathy's Kids is requesting \$4,970.00 for concrete to be poured over her rock pathways that are currently in her back yard. The licenser has requested that this be done as the rock is a hazard to the children. Already this spring Kathy has had problems with her daycare children throwing the rocks at each other, and sticking it in their noses. In addition concrete pathways would give the kids a place for tricycle and bike play where there is currently none. Meranda motioned to approve, Erin seconded. Passed. (Per the conflict of interest policy Kathy abstained from the vote.)
 - Kathy Johnson/Kathy's Kids is requesting \$3,481.94 for outdoor play equipment, as well as a few indoor items. Meranda motioned to approve, Erin seconded. Passed. (Per the conflict of interest policy Kathy abstained from the vote)
- Enrichment Monies:
 - Erin Losik/Little Garden Patch is requesting 291.52 for her pre-school curriculum. Meranda motioned to approve, Kathy seconded. Passed. (Per the conflict of interest policy Erin abstained from the vote)

Old Business:

- The Wyoming Community Foundation Final COLAS report was due on May 11th. Erin requested an extension on the report however because we do have so much of the funding still left to pay out. Our new deadline is September 1st 2010 and we will need to include in the report among the other report requirements why we filed for/received an extension. Erin's goal is to begin working on the report with Elena no later than July to meet the new deadline.
- Training Update - Kathy scheduled a CPR/FA class here in Marbleton for the local providers to meet their continuing education requirements. The class was successful with three of the 4 home providers from Big Piney/Marbleton present as well as some staff and one Pinedale provider. The board's next training goal is to look into setting up a class for the Pinedale providers in Pinedale.
- Provider Appreciation Day is May 7th 2010 and the board discussed what can be done to "celebrate" the day. Erin has looked into a few options and has proposed the following:
 - Purchasing 08-09 Yearbooks from The Mailbox which is a teaching resource. The yearbooks contain magazine ideas and activities, crafts, as well as management tips & timesavers, songs, circle time activities, arts & crafts, etc. The cost is \$34.95 per book and they can be shipped the next day.
 - Purchasing a 1 year magazine subscription to The Mailbox. The cost would be \$29.95 each and would include 6 magazines to be mailed out over a 12 month period. The subscription would also include online access to providers.
 - Purchasing a Certificate of Appreciation from the NAFCC (National Association for Family Child Care) the cost is \$14.00 each and they can be personalized.
 - Taking donated gift cards/gift certificates from local retailers to give providers. Retailers such as Riddleys, Obos, Gatzkes, the Brew Pub etc.
 - Press Release to the papers
 - Provide each provider with a copy of Gov. Dave's proclamation of Provider Appreciation Day.

After much discussion about dinners, and carry-in's the board decided that due to the short amount of time we have left for this year's event we will not request that provider's attend any type of social function to receive their "awards".

Meranda moved to approve the above listed expenditures for Provider Appreciation Day suggesting that all items be mailed USPS to all licensed home providers in the county. Additionally she felt we should provide all three centers with a copy of the yearbook from the Mailbox, and the certificate of appreciation as well as the Governors' proclamation. Kathy seconded. Passed.

Estimated 14 providers (including the centers) total for an estimated total of \$914.80. Erin will order all items and request reimbursement at April meeting.

Meranda volunteered to contact the governor's office and request a copy of the proclamation.

Kathy will begin working on the press release for both the Examiner and the Roundup.

The board will also begin hanging signs in public places asking parents to remember their providers as well.

NEW BUSINESS

Summer School/Student Interns: After the success of last year's student intern program with the Pinedale & Big Piney elementary schools the board feels that if we can continue the program again in 2010 we would like too. Kathy will contact the Big Piney Elem and Meranda volunteered to contact the Pinedale Elem School and get their feedback and plans for the summer session. We will discuss this more in the April meeting when we have more of a grasp on the school districts plans.

Needs Survey: The current needs survey is outdated, and with the change in the economy and shift in employment here in Sublette County the board feels that it is time to get a more accurate survey. We do have a couple of options available, one would be to undertake the project our selves the board feels that we lack the staff, time, and skills necessary for this type of project. We discussed adding a short survey to our website and plastering the county with signs requesting that parents take our online survey. This was suggested previously and then set on the back burner. We could also possible join in with the other county agencies and split the cost of a needs survey amongst everyone. Erin will discuss our options with Mary Lankford before the April meeting and we will decide then what route to take.

End Financials

Meranda moved to accept the blanket voucher and pay the bills. Kathy seconded. Passed

The next meeting is scheduled for April 26th. It will be held at 6:30 in the Pinedale Library conference room.

Meeting Adjourned @ 8:32